



Lee County Claims Committee Minutes

Lee County, Illinois

November 6, 2024, 9:00 AM

Old Lee County Courthouse, Third Floor Committee Room, 112 E 2nd St, Dixon, IL 61021

I. Call to Order

Meeting was called to order at 9:55 a.m., by Chair Mike Zeman.

II. Committee Member Roll Call: Chair Mike Zeman, Nancy Naylor, and Angie Shippert.

Mike Zeman, Nancy Naylor, and Angie Shippert all attended in person.

III. Meeting Attendees and Visitors

Becky Brenner (Board Secretary) attended in person.

Immediately after the meeting was called to order the committee discussed adding tentative meeting dates to the FY2025 schedule to cover months with extended time between meetings. December 30, 2024, and June 30, 2025, were proposed. The meetings will be added to the schedule that will be presented to the Executive Committee on November 14th.

IV. Approval of the Minutes from the Previous Meeting (October 16, 2024)

Minutes from the October 16, 2024, Lee County Claims Committee Meeting were approved as presented without modification.

V. Review and Approval of Bi-Weekly Claims

Angie Shippert logged into miViewPoint and initiated the review of 67 claims. All 67 claims were forwarded to the County Board for ratification.

VI. Old Business

A. *Review of Claims Procedures*

There was no discussion on this topic.

VII. New Business

There were no items under New Business.

VIII. Executive Session

There was no request for an Executive Session.

IX. Adjournment

Motion to adjourn at 10:00 a.m. **Moved** by Angie Shippert. **Second** by Nancy Naylor.

Motion passed unanimously by voice vote.

The next Lee County Claims Committee Meeting is scheduled for
9:00 a.m., on Wednesday, November 20, 2024

Respectfully submitted by:
Becky Brenner - Board Secretary